

CITY OF OTTAWA
301 West Madison Street
Ottawa, Illinois 61350



CIVIL SERVICE COMMISSION MINUTES
July 2, 2013

Present: Mayor Bob Eschbach
Jean Eltrvoog
Phil McNally
Jack Mitchell
Rob Schmidt
Kyle Stephens
Bob Shull
Kim Czyz

Kyle Stephens called the meeting to order at 11:00 a.m.

Moved by Kyle Stephens, second by Rob Schmidt to approve the minutes of the June 3, 2013 meeting as written. All ayes. Motion passed.

Mayor Eschbach update the Commission on the status of the hiring process for telecommunicators.

Moved by Kyle Stephens, second by Jean Eltrevoog to offer a position in building maintenance to the next eligible candidate on the current Building Maintenance/General Labor eligibility register. All ayes. Motion passed.

Moved by Phil McNally, second by Rob Schmidt to offer a position to the next eligible candidate on the current Telecommunicator eligibility register. All ayes. Motion passed.

The meeting adjourned at 11:30 a.m. All ayes.

Respectfully submitted,

Kim Czyz
Administrative Assistant to the Mayor

Eligibility List Summary

Classification

Expiration Date

Telecommunicator	September 20, 2014
Vehicle Maintenance	October 20, 2013
General Labor/Building Maintenance	October 28, 2013
General Office	November 28, 2013
Water and Wastewater	November 4, 2013